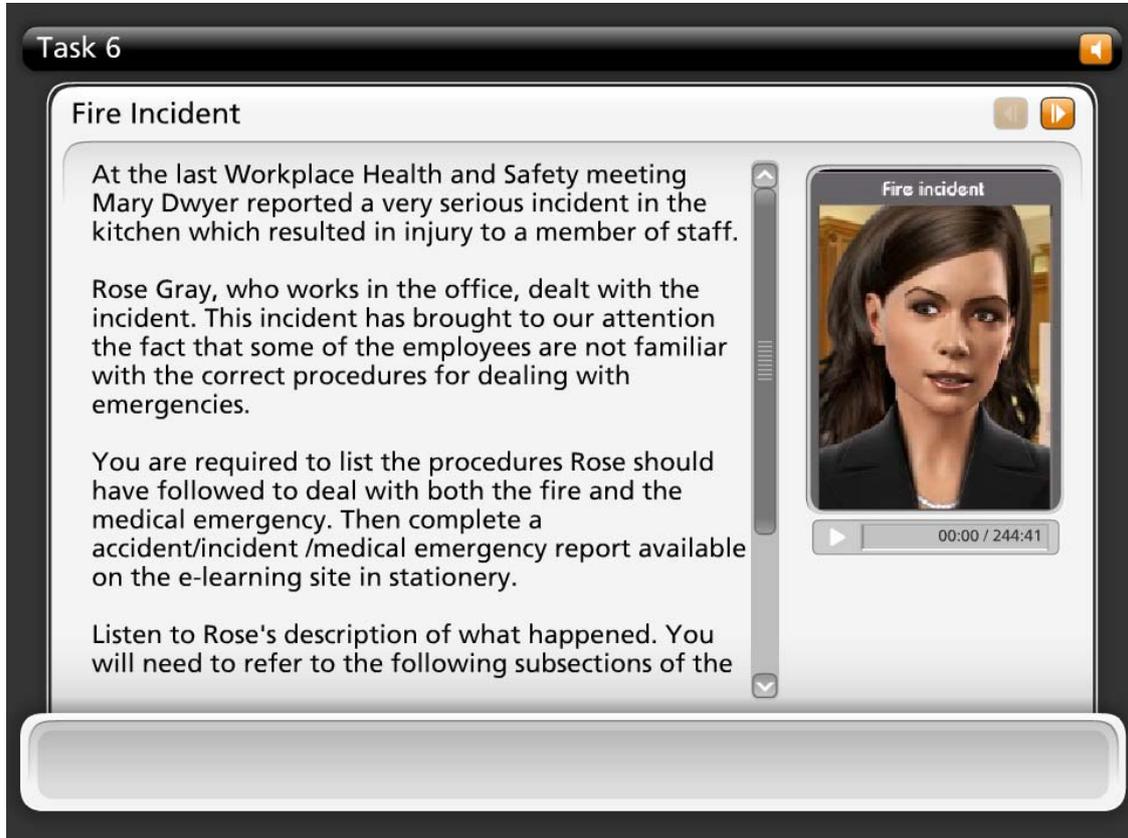


Task 6

Fire Incident

The image shows a screenshot of an e-learning module window. The window has a dark title bar with 'Task 6' on the left and a close button on the right. Below the title bar is a white header area with the text 'Fire Incident' and two small orange icons. The main content area is white and contains four paragraphs of text. To the right of the text is a video player. The video player has a title 'Fire incident' and shows a woman with dark hair, Rose Gray, looking slightly to the side. Below the video frame is a play button and a progress bar showing '00:00 / 244:41'. The video player is surrounded by a vertical scrollbar on its left side.

At the last Workplace Health and Safety meeting Mary Dwyer reported a very serious incident in the kitchen which resulted in injury to a member of staff.

Rose Gray, who works in the office, dealt with the incident. This incident has brought to our attention the fact that some of the employees are not familiar with the correct procedures for dealing with emergencies.

You are required to list the procedures Rose should have followed to deal with both the fire and the medical emergency. Then complete a accident/incident /medical emergency report available on the e-learning site in stationery.

Listen to Rose's description of what happened. You will need to refer to the following subsections of the Occupational Health and Safety section of Oztechnology Policy and Procedures to make sure you understand the procedures you should follow.

- 🕒 Accidents and incidents
- 🕒 First aid
- 🕒 Medical emergency
- 🕒 Fire

Dialogue – Rose Gray

Incident description

It was 4.05pm on 7th October. I had been out of the kitchen for 10 minutes dealing with some ordering problems. I smelt smoke, and the smoke alarm in the kitchen went off. I heard someone yell 'fire! There's a fire in the kitchen!' I saw Jeremy Anderson, one of the temps, run to the kitchen to look. I followed him and saw him grab a tea towel and try to put out the fire. He burnt his arm and then he seemed to be having trouble breathing. He clutched his chest and he fell to the floor unconscious. I called for help and called an ambulance. It all happened so quickly, and I was so busy putting out the fire with a tea towel, that I could not attend to Jeremy. David Phillips eventually put out the fire.

Rose Gray.